How to Change the Amount of Advanced Premium Tax Credit You Receive Monthly

You can change the amount of tax credit you receive monthly at any time.

Note: Changes made before the 15th of the month will be effective the next month. After the 15th, changes will occur in the 1st of the following month.

1. ACCESS WASHINGTON HEALTHPLANFINDER
   Go to www.wahealthplanfinder.org

2. NAVIGATE TO SIGN IN
   On the top right-hand corner, click “Sign In” Enter your user ID and password in the empty fields

3. ENTER YOUR INFORMATION

4. SELECT UPDATE MY TAX CREDIT
   From Account Home, under Account: Select ‘Update My Tax Credit’

5. ENTER MONTHLY TAX CREDIT AMOUNT
   From “Update My Tax Credit” enter how much tax credit you want to receive each month (up to your monthly maximum)

6. SELECT NEXT
   Selecting next will finalize your update

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