



Washington Health Benefit Exchange
RFP 17-003 Addendum 2
May 11, 2017

TO: Potential Bidders for RFP 17-003 and Other Interested Parties
FROM: Erin Hamilton, RFP Coordinator
SUBJECT: Addendum 2 to RFP 17-003 for *“Navigator Lead Organization Services”*

PURPOSE: The purpose of this addendum is:
1) To correct an error in the document regarding compensation and payment

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- 1) Section 11.2 “Compensation and Payment” is amended as follows where ~~interlined~~ material is hereby removed:

11.2 Compensation and Payment

Contract allocations for lead organizations are based on total funds available and the enrolled population in HPF by county. The contract amount for a lead organization serving multiple counties will be the sum of the county allocations included in the service area.

Eighty-five percent (85%) paid to lead organizations is for administration and services delivery (i.e., staffing costs, outreach expenses). The remaining fifteen percent (15%) is tied to the achievement of QHP and Medicaid enrollment target.

Organizations will earn incentives based on the portion of the enrollment target met for each county. Enrollment target incentives are paid based on the number of new or renewing QHP enrollments completed with the assistance of a Navigator during the open enrollment period. Exchange data will be used to confirm enrollments. Payment of enrollment target incentives will be made at the conclusion of open enrollment and upon validation of enrollment data.

Please contact the RFP Coordinator at contracts@WAHBExchange.org if there are any questions concerning this Addendum.

Respectfully,

Erin Hamilton
RFP Coordinator