

**Washington Health Benefit Exchange Board  
Executive Committee  
Meeting Minutes  
April 25, 2025  
2:00 p.m.-3:30 p.m.  
Teleconference and Webinar**

**Board Members Present:**

Monica McLemore, Board Chair  
Dr. Mabel Bodell  
Dr. Janice Greene

April E. Lynne  
John Schapman – Committee Co-Chair  
Leonard Sorrin

**Board Members Absent:**

Don Conant  
Karen Keiser

Hiroshi Nakano, Committee Co-Chair

**Washington Health Benefit Exchange Staff Present:**

Leah Hole-Marshall, General Counsel & Chief Strategist  
Carly Christiansen, Executive Assistant  
Amairani Castaneda, Board Coordinator

**Welcome and Roll Call – Monica McLemore, Board Chair**

Dr. Monica McLemore called the meeting to order at 2:05 p.m. and asked Leah Hole-Marshall to conduct a roll call. She welcomed everyone to the meeting and acknowledged the presence of the Board's executive committee. She stated that the executive session was called to discuss the performance of a public employee, pursuant to RCW 4230.110 G. She clarified that no action or decision would be taken during the executive session. The executive session was scheduled to conclude at 3:05, and if more time was needed, they would announce the extension on the public conference line.

The Executive Committee convened into executive session at 2:10pm. At 3:05pm, the Executive Session was announced to be extended by 10 minutes. The executive session concluded at 3:15pm and Dr. Monica McLemore announced the Exchange Board was ready to convene and that the Executive Committee meeting was adjourned at 3:15pm.



**Washington Health Benefit Exchange Special Board Meeting  
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Dr. Mabel Bodell  
Dr. Janice Greene

April E. Lynne  
John Schapman – Committee Co-Chair  
Leonard Sorrin

**Board Members Absent:**

Don Conant  
Karen Keiser  
Hiroshi Nakano, Committee Co-Chair

MaryAnne Lindeblad, Ex-Officio  
Commissioner Patty Kuderer, Ex-Officio

**Washington Health Benefit Exchange Staff Present:**

Leah Hole-Marshall, General Counsel & Chief Strategist  
Carly Christiansen, Executive Assistant  
Amairani Castaneda, Board Coordinator

**Welcome and Roll Call – Monica McLemore, Board Chair**

Dr. Monica McLemore called the meeting to order at 3:15pm and asked Leah Hole-Marshall to conduct a roll call.

**Executive Session of the Executive Committee – John Schapman, Committee Co-Chair**

As Co-Chair of the Executive Committee, John Schapman provided a summary of the CEO evaluation process. They engaged Clarity Consulting to gather feedback from board members and staff, which was then discussed in an executive session. The performance rating options were rating options were "did not meet expectations," "progressing," "solid performance," and "strong performance." Based on the feedback and discussions, the committee recommended rating CEO Ingrid Ulrey's performance as "solid performance."

April Lynn motioned to approve the motion to rate CEO performance as solid performance; Len Sorrin seconded the motion. The motion passed.

**Closing Remarks & Adjournment – Dr. Monica McLemore**

Dr. McLemore stated the next Board meeting was scheduled for May 29 and adjourned the meeting at 3:19pm.