

**ANNOUNCEMENT**  
**HBE 17-001**  
**Washington Health Benefit Exchange**  
**Request for Quotes and Qualifications (RFQQ)**

**Printing and Mailing Services**

The Washington Health Benefit Exchange (hereafter called WAHBE) is initiating this Request for Quotations and Qualifications (RFQQ) to obtain one or more qualified printing vendors who can successfully meet WAHBE's full-service printing and mailing needs.

Most printing and mailing needs come from correspondence that is generated daily from the *Washington Healthplanfinder*. The largest volume of printing occurs around the WAHBE open enrollment period (November 1 – January 31) as well as the end of January when 1095-A tax forms are created and mailed. Additional WAHBE print needs support WAHBE marketing and communication efforts.

This procurement is open to those Vendor organizations which satisfy the minimum mandatory qualifications stated herein and which are available for work in Washington State.

Contracts resulting from this procurement will begin on or around January 1, 2018 and will end on June 30, 2019. The Exchange may extend contracts in whatever timeframes HBE deems necessary, not to exceed June 30, 2024.

The RFP is available for download on the Washington Health Benefit Exchange Website at <https://www.wahbexchange.org/about-the-exchange/what-is-the-exchange/vendor-procurements/past-procurements/> as well as on the Washington Enterprise Business Solutions (WEBS) website at <https://fortress.wa.gov/ga/webs/>. Additional materials or any addenda regarding this RFP, if needed, will be made available for download at these same websites. Vendors are encouraged to check often for addenda and other materials that may be posted.

Responses to the RFQQ are due to the RFQQ Coordinator no later than Wednesday, May 31 at 3:00pm PT.

For further information, please contact the RFQQ Coordinator:

Erin Hamilton, CPPB

Contracts Manager

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